



BUSINESS DEVELOPMENT MANAGER (FULL TIME / PART TIME)

Club VIP is a growing lifestyle membership program with 23,000 members and has been online for 2 years. Club VIP offers benefits to members throughout many lifestyle genres and hosts monthly events with internationally known celebrities and superstars, whilst supporting a network of Sydney's most popular businesses.

- ▶ **Join a successful and fast growing company.**
- ▶ **Work within a positive team environment, in Sydney's east.**
- ▶ **This is a gratifying role that will be the foundation of an enviable career.**

THE ROLE

- ▶ Build new relationships and managing current relationships through retail, nightlife and entertainment industries.
- ▶ Work with our associated businesses; develop and create event opportunities.
- ▶ Work with international celebrities and create touring and performance opportunities.
- ▶ Execute sales pitches to new businesses successfully
- ▶ With the support of our IT manager; update the content on the Club VIP website
- ▶ Work closely with Club VIP event managers and promoters

WE ARE SEEKING

- ▶ Strong communication skills and excellent work ethic
- ▶ Self motivated, able to work independently and adapt well in a small team structure
- ▶ Ability to work well with people at all levels, have a true passion for exceeding expectations and work well under pressure.
- ▶ Must have computer skills in word, excel and outlook
- ▶ Experience is not necessary but a previous sales and events focused role will be a benefit. Local retail knowledge and contacts will also be of assistance.

If this sounds like the role for you, please forward your resume to jobs@clubvip.com.au

Thank you for considering this information.



EVENTS & PROMOTIONS MANAGER (FULL TIME)

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- ▶ **Join a successful and fast growing company.**
- ▶ **Work within a positive team environment, in Sydney's east.**
- ▶ **This is a challenging and equally gratifying role. You will be supported by a positive team in what can often be a high pressure environment.**
- ▶ **This is your opportunity to grow within a fun dynamic company.**

THE ROLE

- ▶ Initiating new events weekly and monthly
- ▶ Event and Promotional planning
- ▶ Coordinate a team of promotional staff.
- ▶ Liaise with artists and venues.
- ▶ This is a critical role in this fast-paced environment;
- ▶ You will implement the overall logistics of events
- ▶ Staging national tours of artists and international celebrities
- ▶ Supporting corporate clients events.

WE ARE SEEKING A PERSON

- ▶ You have a good understanding of what popular music in Sydney is
- ▶ An outgoing personality and motivation
- ▶ Ability to think creatively and react quickly in a busy environment
- ▶ Excellent computer skills with particular understanding of Facebook, Myspace codes and html, internet marketing, and Windows programs.
- ▶ Strong communication skills and work ethic
- ▶ Some hospitality industry experience will support your role
- ▶ Self-motivated and able to work independently

Experience is not necessary but a previous role in events, retail or music will be a benefit.

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Thank you for considering this information.